

PT DAYA INTIGUNA YASA Tbk

Gedung AIA Central, Lantai 30, Jl. Jenderal Sudirman Kav. 48A, Karet Semanggi, Setiabudi, Jakarta Selatan 12930, Indonesia

CODE OF CONDUCT OF THE ANNUAL GENERAL MEETING OF SHAREHOLDERS ("AGMS") OF PT DAYA INTIGUNA YASA TBK ("Company") THURSDAY, 12 JUNE 2025

- 1. AGMS will be chaired by a Commissioner of the Company that has been approved by the Board of Commissioner of the Company ("**Chairman**") and conducted in Indonesian as the primary language of instruction, except for the certain session and Q&A session that can also be conducted in both Indonesian and English.
- 2. During the AGMS, the use of cell phones and other electronic devices is not permitted inside the meeting room and/or around the meeting room, to avoid interrupting the AGMS. The AGMS participants are required to put your phone in a silent mode. Also the AGMS participants are prohibited from recording the AGMS through any electronic devices such as from your phone, camera and/ or video recorder.
- 3. Shareholders entitled to attend the AGMS are the shareholders of the Company whose names are registered in the Register of Shareholders of the Company and/or the shareholders of the Company in sub securities accounts at KSEI on 20 May 2025 at the close of stock trading closure on the Indonesian Stock Exchange until 16.00 PM Western Indonesian Time ("Eligible Shareholders").
- 4. The Eligible Shareholders can participate in the Meeting through the following mechanisms:
 - a. physical attendance at the AGMS, with a limitation up to a maximum of 50 Eligible Shareholders or their proxies on a first come first service basis;
 - represented by other parties by granting electronic power of attorney through the Electronic General Meeting System of PT Kustodian Sentral Efek Indonesia ("KSEI") ("eASY.KSEI") platform (<u>https://akses.ksei.co.id/</u>) or granting conventional power of attorney; or
 - c. electronic attendance at the Meeting through the eASY.KSEI platform (<u>https://easy.ksei.co.id</u>).

Due to the limited capacity of the space, the Company limits the physical attendance for up to a maximum of 50 Eligible Shareholders or their proxies (on a first come first serve basis).

- 5. Agenda of the Meeting
 - (1) Approval on the Company's annual report for the financial year of 2024 which has been reviewed by the Board of Commissioners, including the approval of the consolidated financial statements of the Company and its subsidiaries as of and for the year ended on 31 December 2024, which has been audited by public accounting firm of Tanubrata Sutanto Fahmi Bambang & Rekan (member of BDO International) and executed on 24 March 2025 and granting a full release and discharge (acquit et de charge) to all members of the Board of Directors ("BOD") and the Board of Commissioners ("BOC") of the Company for their management and supervisory duty carried out throughout the financial year ended on 31 December 2024, provided that those actions are clearly reflected in the Company's annual report for the financial year of 2024 and audited consolidated financial statements of the Company and its subsidiaries as of and for the year ended on 31 December 2024.
 - (2) Approval on the use of the Company's net profit from the financial year ended on 31 December 2024.



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- (3) Approval on determination of the salary and benefit of the BOD and determination of the honorarium and/or benefit of the BOC for the financial year of 2025.
- (4) Approval to delegate the authority to the Company's BOC to appoint and determine the honorarium of an Independent Public Accountant and the Public Accounting Firm that will perform the audit of the consolidated financial statements of the Company and its subsidiaries as of and for the year ended 31 December 2025, with due observance of the Company's Audit Committee's recommendations.
- (5) Report on the realization of the use of proceeds resulting from the initial public offering of the Company.
- (6) Approval of the change of composition of the Company's Board of Commissioners.
- 6. All of the AGMS' agenda items will be discussed in sequence based on the AGMS' invitation.
- 7. After the AGMS' agenda items have been discussed, the shareholders or their proxies are allowed to raise questions and/or comments relating directly to the AGMS' agenda being discussed.

Procedure of Q&A:

- a. Only the Eligible Shareholders and their lawful proxies, who arrive on time and register before the AGMS starts, may submit questions and/or comments;
- b. In each AGMS agenda item, the Chairman will give the opportunity to the shareholders or their proxies to raise questions and/or comments in writing via electronic system provided by the Company or KSEI system. Each question-and-answer session will accommodate a maximum 3 (three) questions and/or comments from the Eligible Shareholders or their proxies;
- c. Eligible Shareholders or their lawful proxy may raise a question in writing via electronic system provided by the Company or KSEI system in accordance with the following terms and procedures:
 - i. Each Eligible Shareholder or their lawful proxy has 1 (one) opportunity to raise a question and/or their opinion in each session per AGMS agenda item.
 - ii. Eligible Shareholders or their proxies who physically attend the AGMS and would like to raise questions and/or make comments, may raise a question in writing by filing in the form that can be found by scanning the QR code and to be provided by the Company at the AGMS location.
 - iii. The Eligible Shareholder or their lawful proxy who attend the AGMS through eASY.KSEI platform, and would like to raise questions and/or make comments, must submit through the chat feature on the 'Electronic Opinions' columns that is available in the E-meeting Hall of the eASY.KSEI platform. The question and/or opinion can be raised as long as the status of the AGMS under the 'General Meeting Flow Text' is "Discussion started for agenda item".
 - iv. The mechanism for each discussion of each agenda item in writing is available in the E-meeting Hall interface of the eASY.KSEI platform.
 - v. Questions or opinions that are raised must be in direct connection with the agenda item being discussed. The Chairman, based on his opinion, is entitled and reserves the right to refuse to answer or provide no responses towards questions and opinions that are unrelated directly to the agenda.



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- vi. Because of time limitations, the questions can be chosen by the Chairman or a Party appointed by the Chairman. Each agenda item will have 1 (one) question and answer session and each session will accommodate a maximum of 3 (three) questions and/or opinions from the shareholders or their proxies. Furthermore, the questions or opinions chosen will be read by the Notary or Legal Consultant appointed by the Chairman to assist the Chairman.
- vii. The Chairman or one of the members of the BOD or other parties who are present (including advisors of the Company) as appointed by the Chairman may answer or respond to the questions and/or opinions being raised during the AGMS related directly to the agenda item being discussed.
- 8. Resolutions:
 - a. The resolutions will be made by way of deliberation to reach consensus. In the event that a consensus is not reached, the resolutions will be made by way of voting.
 - b. If voting is conducted physically, the shareholders or their proxies who intend to vote against, or cast an abstention vote will be asked to raise his/her hand and hand over the Voting Card to the officer appointed by the Company to collect the Voting Card
 - c. The Chairman will request the Notary and Share Registrar to count the votes and announce the results. Generally, the voting will be done openly by filling out the Voting Card, however for votes needing confidentiality or on the request of a Shareholder, the voting can be done in secret without being signed.
 - d. If the voting is done electronically, it will be done in the following manner:
 - i. For Eligible Shareholders that give power of attorney through an e-Proxy, the voting process from the Eligible Shareholder will be conducted in accordance with the terms and procedures applicable provided in the eASY.KSEI platform, therefore during voting in the AGMS there is no need to issue a vote.
 - ii. Resolutions of the AGMS taken based on voting that has been issued through e-Proxy through the eASY.KSEI platform in the <u>https://akses.ksei.co.id</u> and physically with the process of voting:
 - (1) The Voting process done electronically will be done through the eASY.KSEI application on the E-meeting Hall menu, sub menu Live Broadcasting.
 - (2) Present Eligible Shareholders or their lawful proxy that have yet to vote on the agenda will have the opportunity to vote as long as the voting period in the E-meeting Hall in the eASY.KSEI application is still open by the Company. Throughout the process of voting, the status "Voting for agenda item has started" will be visible on the "General Meeting Flow Text" column. If the shareholder or the lawful proxy does not vote on an agenda item up until the status of "General Meeting Flow Text" has changed to "Voting for Agenda item has ended", an abstention vote will be considered.
 - (3) The voting time for the process of voting electronically is a standard set by the eASY.KSEI application. The Company, in this case the Chairman or a party appointed by the Chairman, can implement a policy for direct voting electronically per agenda item in the AGMS (with a maximum of 5 (five) minutes per agenda item). Only the Shareholder or their lawful proxy can vote.
 - (4) After the counting of the votes and reporting by the Notary, the Chairman will announce the result of the vote.



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- e. Only the Eligible Shareholders or their lawful proxies are entitled to participate in the voting.
- 9. Attendance and AGMS Resolution Quorum
 - a. <u>Agenda Items No. 1, 2, 3, 4 and 6</u> Based on Article 13 paragraph (1) of the Company's Articles of Association, the AGMS can be convened if the AGMS is attended by 1/2 (half) of the total shareholder or its lawful proxy with valid voting rights. A resolution taken by the AGMS is lawful if approved by more than 1/2 (half) of the total voting rights present in the AGMS.
 - b. <u>Agenda Item No. 5</u> Does not apply because it is only reporting to shareholders and does not require a resolution.
- 10. During the voting, the votes cast by a shareholder shall apply to all shares owned by such shareholder and the shareholder is not entitled to provide power of attorney to more than one proxy for part of their shares with different votes.
- 11. If there are any shareholders or their proxies who arrive after the registration is closed and the attendance of the shareholders has been counted to determine the quorum, those shareholders or their proxies are permitted to participate in the AGMS but are not allowed to raise questions and their votes will not be counted in the voting.
- 12. The proxy who is authorized by the shareholder to vote abstain or against, but during the voting session by the Chairman, does not raise his/her hand to vote abstain or against, will therefore be deemed to have approved the proposed agenda item.
- 13. In determining the quorum of AGMS, the shares of shareholders represented by members of the Board of Directors, members of the Board of Commissioners and employees of the Company are counted but not entitled to cast votes during the voting. Meanwhile, members of the Board of Directors and members of the Board of Commissioners who are shareholders of the Company, apart from being counted in the quorum, are also entitled to cast votes at the AGMS.
- 14. The shareholders with valid voting rights who are present at the AGMS but do not vote (abstain) are considered to vote the same as the majority vote of the shareholders who cast the vote in accordance with Article 47 of OJK Regulation No. 15/POJK.04/2020 on Plan and Implementation of General Meeting of Shareholders of Public Companies and Article 13 paragraph (9) of the Articles of Association of the Company.
- 15. All material discussed and decided in the Meeting must be recorded in the Minutes of AGMS that is prepared in accordance with the Articles of Association of the Company and the prevailing laws and regulations.
- 16. For matters related to this AGMS which are not sufficiently and/or are not regulated in the Articles of Association of the Company and/or in this code of conduct, the Chairman of the AGMS is entitled to resolve such matters and/or to take any actions deemed necessary to keep and ensure the AGMS runs smoothly.

Jakarta, May 2025

Board of Directors of the Company